



BELKNAP COUNTY COMMISSIONERS
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Christopher D. Boothby
Chairman
Meredith

Edward D. Philpot Jr.
Vice-Chairman
Laconia

Richard W. Long
Clerk
Belmont

Commissioners Meeting Minutes October 13, 2010

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:33 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Vice Chairman Edward Philpot Jr., Clerk, Richard W. Long and County Administrator, Debra Shackett.

Approval of minutes: M/Long, S/Philpot to approve the 09/22/10 minutes. Unanimous. **Motion carries.** The 9-30-10 minutes will have to wait for Commissioner Boothby to be present for approval.

Weatherization contract: Mr. Powell reported that 3 bids were received for this RFP. Mr. Powell is recommending awarding the bid to Energy Retainment Systems (ERS) for \$26,447. There was discussion. M/Long, S/Philpot to approve the recommendation of Mr. Powell and enter into contract with ERS for \$26,447. Unanimous. **Motion carries.**

Nursing Home Vehicle Bid: Mr. Marshall said that there was \$30,000 budgeted in 2010 for the Nursing home to purchase a hybrid vehicle. The Superintendent of the jail has been looking into getting one (a hybrid vehicle) from the US Marshalls so the Nursing home decided to look into purchasing a wheel chair van. The quotes came back over the \$30,000 that's in the budget. Mr. Marshall feels that the wheel chair van will be a better use for the Nursing Home. There was discussion and the Commissioners need more information on the vehicle from the Marshalls office before any decision is made. Commissioners also instructed Mr. Marshall to include the wheel chair van in his 2011 budget discussions.

Commissioners Reports

Commissioner Philpot: Nothing new to report.

Commissioner Long: Nothing new to report.

Administrative Report

Dispatch: Administrator Shackett briefed the Commissioners on a meeting that she had regarding the regionalization of dispatch. The meeting went very well. Ms. Shackett is preparing a draft RFP for these services.

RFP for Telephone system: An RFP for the new telephone system will be going out to bid.

RFP for Audit Services: An RFP for consolidated auditing services will also be put out to bid.

Multi-purpose meeting room: Ms. Shackett is working on getting new furniture for the public meeting room.

Dispatch Consoles: Commissioner Philpot wanted to make sure that Mr. Powell was involved in the process as it progresses to make sure that we are following the county's guidelines. Also, to make sure that he has the money to do all the maintenance related items associated with this project that the Sheriff's dept. has talked about (other than the consoles). Ms. Shackett will get an updated from the Sheriff's dept. to see what their plans are.

Policy on adopting policies: For the 11/03/10 Commissioners meeting, Ms. Shackett wants to present a policy on an adoption policy. Administrator Shackett wants the Commissioners policy to be very clear.

New Hampshire Retirement System (NHRS) affidavit: Commissioners support the motion and Commissioner Philpot will sign the affidavit as presented. This was unanimous.

Public comment: There was none.

Adjourn: M/Long, S/Philpot to adjourn at 8:05 AM. Unanimous. Motion carries.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant